

**METROPOLITAN LIFE RETIREMENT ANNUITY FUND**

FSCA registration number 12/8/17781

SARS registration number 18/20/4/015459

Postal address: PO Box 7400  
Centurion 0046

Physical address: Metropolitan, Parc Du Cap  
1 Mispel Road  
Bellville, 7530

Telephone: +27 (0)21 940 5911

Principal Officer: Natasha Marhye  
Email: [natasha.marhye@momentum.co.za](mailto:natasha.marhye@momentum.co.za)

Information Officer: Douw Lotter  
Email: [DLotter@mmltd.co.za](mailto:DLotter@mmltd.co.za)

**INFORMATION MANUAL**

Prepared in terms of Section 51 of the Promotion of Access to Information Act for assistance in requesting information from:

**Metropolitan Life Retirement Annuity Fund**

List of subjects and categories of records to which you could have access to:

1. Names of Trustees
2. Name of Chairperson
3. Fund Rules
4. Administration Agreement

These records include, but are not limited to, the records that pertain to the Fund's own affairs.

**Procedure to request information:**

1. Complete Form C (PAIA003E). [You can download it here.](#)
2. Send the completed form to the address below and mark it for the attention of the Information Officer:  
Mr Douw Lotter c/o Momentum Metropolitan Life Limited  
PO Box 7400  
Centurion 0046  
Or email to: [DLotter@mmltd.co.za](mailto:DLotter@mmltd.co.za)
3. The Information Officer will then process your request and inform you of the fees you have to pay (if applicable), and of the different procedures that must be followed to finalise your request.

**Note: Access to certain information may be denied on the grounds set out in the Promotion of Access to Information Act.**

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Refer to the Momentum Metropolitan website for directors and company secretary details. Reg. No. 1904/002186/06

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